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| **Standards of Business Conduct 2014 Individual Contributor Training**  Course ID: 00863380 | | HP_Blue_RGB_150_MN.png |
| [HP University](http://intranet.hp.com/panhp/learn/pages/index.aspx) |
| [button_register_blue.png](http://grow.hp.com/Saba/loginAsUser.jsp?deepLinkName=CourseDetail&deepLinkParams=courseId=00863380)  1. Click the button above  to access the course in Grow @hp.  2. Click **Register**.  3. Select an offering and  click **Register**.  4. For self-paced content, click **Launch Content**.  For issues related to the course or Grow @hp, use the Contact link at the bottom of the Grow @hp page. | **Duration**  1 hrs. 15 mins.  **Format**  Web Based  **Description**  This course is designed for individual contributor; managers should complete course 00863383. The primary mission of the Ethics and Compliance Office is to protect HP and each of us personally by helping us better understand how to conduct business according to the HP Standards of Business Conduct (SBC) and the policies of the company.  We must be educated about the laws, regulations, and company policies that apply to our work and be informed about how to recognize a potential or actual violation. We must remind ourselves of the processes and resources we have to report our concerns. If our ethics and compliance programs and our adherence to them lacked any of these elements, we could unintentionally put HP and ourselves at risk.  The individual contributor training for 2014 includes modules covering the Standards of Business Conduct, Conflicts of Interest, Anti-Corruption, Harassment and Discrimination, Records Management, Information Protection, Environment Health and Safety and International Trade. These modules also provide new information and scenarios and links to the latest policy website resources.  **Audience**  HP employees, Individual Contributor  **Objectives**  Upon completion of this course, you should:   * Have a better understanding of good ethical behaviors * Know how to access the Standards of Business Conduct and the values expected of all HP employees * Know how to access compliance policy resources * Know how to ask clarifying questions, report concerns, or suspected violations   **System requirements**  PC with IE access to HP Network preferred. Access to open internet secondary. MS Office Suite for stand-alone or PPT file for Learn-in-a-Group via manager or training coordinator. Windows Media Player 9 or above. | |